

FINGERPRINTING INFORMATION FOR CYO VOLUNTEERS – 2018



OAKLAND DIOCESE FINGERPRINTING REQUIREMENTS AND PROCEDURES

The Diocese of Oakland requires that all volunteers who have regular contact with children are Live Scan fingerprinted and cleared.

The following CYO volunteers will be fingerprinted:

- **CYO Athletic Directors and Track / Cross Country Coordinators**
- **CYO Coaches**

TO COMPLETE THE FINGERPRINT REQUIREMENT, A VOLUNTEER MAY:

- (1) CYO Opportunities** – Be Fingerprinted at one of the opportunities announced by CYO. Information will be posted when available on the CYO Coaches Workshops page of the CYO Website:
<https://www.oakdiocese.org/CYO-and-scouts/cyo/workshops>, OR
- (2) Oakland Diocese Chancery Office** – Make an appointment and be fingerprinted at the Diocesan Safe Environment Office, located at the Oakland Diocese Chancery Office in Oakland. Call Carmen Alvarez – 510-267-8343 for an appointment; OR
- (3) Diocesan Agencies** – Make an appointment and be fingerprinted at:
 - Fingerprint Services of America, 225 West Winton Ave., Suite 124, Hayward, 510-293-9140
 - AAA Livescan, 1576 2nd St., Suite E, Livermore, 925-493-7926
 - Diablo Live Scan, 600 W 3rd St., Antioch (corner of G and 3rd, upstairs), 925-754-3100
 - Livescan Identity, 7100 Stevenson Blvd. #125, Fremont, 510-795-8885
 - Village Post and Parcel, 15943 Hesperian Blvd., San Lorenzo 510-278-8744 OR
- (4) Outside Agencies** – Be fingerprinted by an outside agency. A form that must be printed and taken to the agency is attached or Contact the Diocesan Safe Environment Office for appropriate forms. Fingerprinting by an outside agency may require additional fees.

The cost for fingerprinting is \$34. per volunteer. Parish/school CYO programs will be billed.

Those previously successfully fingerprinted for the Diocese of Oakland are not required to be fingerprinted again.



REQUEST FOR LIVE SCAN SERVICE

Applicant Submission

ORI: AA846

(Code assigned by DOJ)

Type of Application: VOLUNTEER

Authorized Applicant Type

Parish/School/Diocesan Site

Type of License/Certification/Permit

Contributing Agency Information:

DIOCESE OF OAKLAND

Agency Authorized to Receive Criminal Record Information

01051

Mail Code (five-digit code assigned by DOJ)

2121 Harrison Street

Street Address or P.O. Box

Diana Bitz

Contact Name (mandatory for all submissions)

Oakland

City

CA

State

94612

ZIP Code

(510) 267-8315

Contact Telephone Number

Applicant Information:

Last Name

First Name

Middle Initial

Suffix

Other Name

(AKA or Alias)

Last

First

Date of Birth

Sex

Male

Female

Driver's License Number

Height

Weight

Eye Color

Hair Color

Billing

Number

140662

(Agency Billing Number)

Misc.

Number

(Other Identification Number)

Place of Birth (State or Country)

Telephone Number

Home

Address Street Address or P.O. Box

City

State

ZIP Code

Your Number:

OCA Number (Agency Identifying Number)

Level of Service:

DOJ

FBI

If re-submission, list original ATI number:
(Must provide proof of rejection)

Original ATI Number

DIOCESAN SITE INFORMATION

PARISH/SCHOOL SITE:

Mail Code (five digit code assigned by DOJ)

CITY

Live Scan Transaction Completed By:

Name of Operator

Date

Transmitting Agency

LSID

ATI Number

Amount Collected/Billed